



PROGRAM SPECIFICATIONS

I. FUNDING CRITERIA

In keeping with its philosophy, the Foundation will select those programs, activities, and purchases which will enhance and support educational opportunities for the students in District 200.

- A. Foundation funds will be appropriated for initiatives such as:
- * student enrichment programs and activities, including recognized after-school and summer opportunities in science, writing, vocational education and fine arts;
 - * artist in residence and visiting artist programs, including authors, performers, artists, scientists and other outside speakers;
 - * special programs and activities for parents, students and community with recognized speakers and resources;
 - * opportunities for children to explore environmental, community and societal topics;
 - * field trips to cultural sights;
 - * seminars, workshops and other opportunities for educators regarding new technologies, knowledge and teaching strategies;
 - * programs and activities aimed at fostering understanding and sharing of multi-cultural experiences;
 - * support of academic pilot programs.
- B. All grade levels and curriculum areas will be considered.
- C. Foundation funds will only support programs, activities and purchases which are not part of the district's regular operating budget.
- D. Foundation funds will not be appropriated for salary increases, purchase of textbooks for regular curriculum or for the purchase of operational supplies.
- E. The goal of the Foundation will be to fully fund as many grants as possible that meet the Foundation Funding Criteria.
- F. All funds not used at the end of the grant cycle must be returned to the Foundation.

II. PROCEDURE FOR REQUESTS

- A. Requests may be initiated by school personnel, faculty, students, and administrative personnel.
- B. Complete application submission information is available on the foundation's website: <http://www.d200edfoundation.org/impactgrants.html>
- C. Grants must be submitted on the Foundation's website by 5:00 p.m. on September 8, 2017

III. SELECTION PROCEDURE

- A. The chairperson of the Education Foundation will appoint a selection committee (Selection and Awards Committee), consisting of up to five board members.
- B. District personnel be included as resource person when reviewing proposals for funding.
- C. The Foundation board members will annually approve a budget which establishes funds available for distribution. The 2017/18 designated amount is \$32,000.
- D. All requests will be reviewed for compliance with philosophy, goals, objectives, and criteria outlined in Sections I, II, IV.
- D. The Selection and Awards Committee will recommend proposals for funding to the Board of Trustees of the Foundation who will, by majority vote, make final selections.
- E. The Foundation will acknowledge and respond to all requests received.
- F. The District 200 Education Foundation shall be acknowledged as donor on all written materials used in the funded project and in all publicity which relates to the funded project or program.
- G. The Foundation is not obliged to explain request denials, but may honor such requests at the discretion of the Selection and Awards Committee.

IV. SELECTION CRITERIA

All grade levels and curriculum areas will be considered. All requests will be reviewed by the Selection and Awards Committee in the context of the philosophy, goals and objectives of the Foundation.

The following criteria will guide deliberations regarding requests, but these criteria will not necessarily be the only criteria used to make the final selection and decision.

- * number of students benefited
- * benefits to a diverse student group
- * inability of existing programs to provide the requested program or activity
- * positive, continuing benefits
- * degree to which the program is innovative and promotes technical enhancement in education

V. APPROPRIATION PROCEDURES

The Board of Trustees will appropriate funds for approved projects and initiatives in one of the following ways:

- A. Approved projects that can and will be fully funded in one year will be designated by the Foundation Board. The District 200 Education Foundation will submit a check payable to the WCUSD 200 Activity Fund for such funds. The District 200 Activity Fund will include separate accounts for each funded project, and provide accountability for all payments from each project account as requested by the Foundation.
- B. Approved projects that cannot or will not be funded in one fiscal year will be designated by Foundation Board resolution. The resolution will designate the schedule of payments for funding the approved projects for two or more consecutive fiscal years.
- C. The role of District 200 is to process payment requests and provide reports as requested by the Foundation. It is not the role of the District 200 Activity Fund Treasurer to evaluate the expenditures or determine if they are within the scope of the grant.