



2016-2017 REQUEST FOR PROPOSALS

DISTRICT 200 EDUCATION FOUNDATION IMPACT GRANTS

- DEADLINE: Noon on September 7, 2016
- CONTACT: District 200 Education Foundation
Selection and Awards Committee
Stephen Schreiner
grants@d200edfoundation.org
- PURPOSE: To provide support for opportunities that promote excellence in education and give District 200 and its students a competitive edge.
- BACKGROUND: The District 200 Education Foundation was formed in 1993. The Foundation believes in the fundamental importance of public education and in fostering excellence in education. It is dedicated to being a conduit to promote innovative programs that enhance District 200 students' potential.
- ELIGIBLE APPLICANTS: Requests may be initiated by school personnel, faculty or administrators.
- GRANT PERIOD: The grant period will begin no sooner than October 1, 2016 and will extend through June 30, 2017.
- EVALUATION: Any unused funding will be returned to the Foundation from the activity fund named for the grant upon completion of the project. The Foundation reserves the right to request a conference with the recipient for evaluation purposes. If the recipient cannot completely fulfill the grant specification, the recipient must contact the Selection and Awards chairperson regarding the amendment process.

PROGRAM SPECIFICATIONS

I. FUNDING CRITERIA

In keeping with its philosophy, the Foundation will select those programs, activities, and purchases which will enhance and support educational opportunities for the students in District 200.

- A. Foundation funds will be appropriated for initiatives such as:
- * student enrichment programs and activities, including recognized after-school and summer opportunities in science, writing, vocational education and fine arts;
 - * artist in residence and visiting artist programs, including authors, performers, artists, scientists and other outside speakers;
 - * special programs and activities for parents, students and community with recognized speakers and resources;
 - * opportunities for children to explore environmental, community and societal topics;
 - * field trips to cultural sights;
 - * seminars, workshops and other opportunities for educators regarding new technologies, knowledge and teaching strategies;
 - * programs and activities aimed at fostering understanding and sharing of multi-cultural experiences;
 - * support of academic pilot programs.
- B. All grade levels and curriculum areas will be considered.
- C. Foundation funds will only support programs, activities and purchases which are not part of the district's regular operating budget.
- D. Foundation funds will not be appropriated for salary increases, purchase of textbooks for regular curriculum or for the purchase of operational supplies.
- E. The goal of the Foundation will be to fully fund as many grants as possible that meet the Foundation Funding Criteria.
- F. All funds not used at the end of the grant cycle must be returned to the Foundation.

II. PROCEDURE FOR REQUESTS

- A. Requests may be initiated by school personnel, faculty, students, and administrative personnel.
- B. Instructions for submitting online and print grant applications are available on the website: <http://www.d200edfoundation.org/impactgrants.html>. Print grant applications must be typewritten and submitted on the Foundation's grant application. If additional space is required, please adhere to the application format. If submitting a paper copy, **THE ORIGINAL AND SIX (6) COPIES MUST BE SUBMITTED** to the Foundation. On-line applications will be copied by Foundation.
- C. Grants can be submitted, either online or paper, between August 15, 2016 and noon on September 7, 2016 for grants to be used during the 2016-2017 school year. **Paper Submissions must be sent to: Stephen Schreiner, 14411 Trinity Court, Woodstock IL 60098. Applications will NOT be accepted at the District 200 Administrative Center.**
- D. A 50-word overview of the project to be used in Foundation publicity should be sent to grants@d200edfoundation.org **unless application is being submitted online**. Do **not** email the overview as a link to the D200 Google Drive.

III. SELECTION PROCEDURE

- A. The chairperson of the Education Foundation will annually appoint a selection committee (Selection and Awards Committee), consisting of up to five board members.
- B. It is advisable that district personnel be included as resource people when reviewing proposals for funding.
- C. The Foundation board members will annually approve a budget which establishes funds available for distribution.
- D. All requests will be reviewed for compliance with philosophy, goals, objectives, and criteria outlined in Sections I, II, IV.
- E. The Selection and Awards Committee will recommend proposals for funding to the Board of Trustees of the Foundation who will, by majority vote, make final selections.
- F. The Foundation will acknowledge and respond to all requests received.
- G. The District 200 Education Foundation shall be acknowledged as donor on all written materials used in the funded project and in all publicity which relates to the funded project or program.
- H. The Foundation is not obliged to explain request denials, but may honor such requests at the discretion of the Selection and Awards Committee.

IV. SELECTION CRITERIA

All grade levels and curriculum areas will be considered. All requests will be reviewed by the Selection and Awards Committee in the context of the philosophy, goals and objectives of the Foundation.

The following criteria will guide deliberations regarding requests, but these criteria will not necessarily be the only criteria used to make the final selection and decision.

- * number of students benefited
- * benefits to a diverse student group
- * inability of existing programs to provide the requested program or activity
- * positive, continuing benefits
- * degree to which the program is innovative and promotes technical enhancement in education

V. APPROPRIATION PROCEDURES

The Board of Trustees will appropriate funds for approved projects and initiatives in one of the following ways:

- A. Approved projects that can and will be fully funded in one year will be designated by the Foundation Board. The District 200 Education Foundation will submit a check payable to the WCUSD 200 Activity Fund for such funds. The District 200 Activity Fund will include separate accounts for each funded project, and provide accountability for all payments from each project account as requested by the Foundation.
- B. Approved projects that cannot or will not be funded in one fiscal year will be designated by Foundation Board resolution. The resolution will designate the schedule of payments for funding the approved projects for two or more consecutive fiscal years.
- C. The role of District 200 is to process payment requests and provide reports as requested by the Foundation. It is not the role of the District 200 Activity Fund Treasurer to evaluate the expenditures or determine if they are within the scope of the grant.