



## **2020 IMPACT GRANT PROGRAM SPECIFICATIONS**

**Due to the COVID-19 pandemic, the District 200 Education Foundation is structuring its grant offerings differently for the 2020-21 school year. Please read the following to learn about our grant loan options, timelines, selection criteria, and procedures. We look forward to supporting your unique learning opportunities in D200 schools for the upcoming school year.**

### **Fall Grant Allocation \$10,000**

→Application Period: **August 1-31, 2020**

→Grant monies to be spent by end of fall term: December 18 2020

### **Spring Grant Allocation: \$10,000**

→Application Period: **November 1-30, 2020**

→Grant monies to be spent by end of spring term: May 28 2021

### **Woodstock Area of Chamber of Commerce Grant: \$700**

→Application Period: **August 1-31, 2020**

→Grant monies to be spent by end of spring term: May 28 2021

→Woodstock Area of Commerce Chamber Grant is a new grant opportunity designed to forge stronger connections between the D200 students and Woodstock Area businesses.

→Sponsored by Chamber members: B&Z Electric, State Representative Steve Reick, Sports City Academy

## **I. FUNDING CRITERIA**

In keeping with its philosophy and purpose, the Foundation will select those **programs, activities, and purchases** which will **enhance and support educational opportunities for the students in District 200**.

A. Foundation funds will be appropriated for initiatives such as:

1. Student enrichment programs and activities, including recognized after-school and artist-in-residence and visiting artist programs, including authors, performers, artists, scientists, and other outside speakers;
2. Special programs and activities for parents, students, and the community with professional speakers and resources;
3. Opportunities for children to explore environmental, community, and societal topics;
4. Field trips to cultural sites;
5. Programs and activities aimed at fostering the understanding and sharing of multi-cultural experiences;
6. Support of district-sponsored academic pilot programs.

- B. The Foundation will not fund:
  1. District 200 staff salaries;
  2. Purchase of textbooks that are part of regular curriculum;
  3. T-shirts, uniforms, or incentive merchandise;
  4. Professional development coursework for staff;
  5. Food items required as part of the instructional program;
  6. Common classroom furniture;
  7. Computer hardware.
- C. Foundation funds will only support programs, activities, and purchases which are not part of the District's regular operating budget.
- D. The goal of the Foundation will be to fully fund as many grants as possible that meet the Foundation Funding Criteria.
- E. All grade levels and curriculum areas will be considered.
- F. All funds not used at the end of the grant cycle must be returned to the Foundation.
- G. Repeat funding for the same grant project will only be considered for a total of three years. Grants re-submitted beyond the three-year limit will not be considered.

## **II. PROCEDURE FOR REQUESTS**

- A. Requests may be initiated by school personnel, faculty, and administrative personnel.
- B. Complete application submission information is available on the foundation's website:
- C. Application deadlines are as follows:
  1. Applications for Fall Grants and Chamber of Commerce Grants must be submitted by 5:00 p.m. on August 31, 2020.
  2. Applications for Spring Grants must be submitted by 5:00 p.m. on November 30, 2020.

## **III. SELECTION PROCEDURE**

- A. The chairperson of the Education Foundation will appoint a selection committee (Selection and Awards Committee), consisting of up to five board members.
- B. A District representative will be included as a resource person when reviewing proposals for funding.
- C. The Foundation board members will annually approve a budget which establishes funds available for distribution. The 2020-21 total designated amount is \$20,000, to be split between the two school terms. An additional \$700 is sponsored by Woodstock Chamber of Commerce members, to be awarded to a grant project that builds support between D200 students and Woodstock businesses.
- D. All requests will be reviewed for compliance with the philosophy, goals, objectives, and criteria outlined in Sections I, II, and IV of this document.

- E. Grants submitted without an itemized budget will be denied.
- F. The Selection and Awards Committee will recommend proposals for funding to the Board of Trustees of the Foundation who will, by majority vote, make final selections.
- G. The Foundation is not obliged to explain request denials, but may honor such requests at the discretion of the Selection and Awards Committee.

#### **IV. SELECTION CRITERIA**

All grade levels and curriculum areas will be considered. All requests will be reviewed by the Selection and Awards Committee in the context of the philosophy, goals, and objectives of the Foundation.

The following criteria will guide deliberations regarding requests:

- A. Number of students benefited
- B. Benefits to a diverse student group
- C. Inability of existing programs to provide the requested program or activity
- D. Positive continuing benefit
- E. Degree to which the program is innovative and promotes technical enhancement in education
- F. Complete budget information. Requests for funding without specific information on how the funds will be spent will be denied.

These criteria will not necessarily be the only criteria used to make the final selection and decision.

#### **V. APPROPRIATION PROCEDURES**

The Board of Trustees will appropriate funds for approved projects and initiatives in one of the following ways:

- A. Approved projects that can and will be fully funded within one year will be designated by the Foundation Board. The District 200 Education Foundation will submit a check payable to the WCUSD 200 Activity Fund for such funds. The District 200 Activity Fund will include separate accounts for each funded project and provide accountability for all payments from each project account as requested by the Foundation.
- B. The role of District 200 is to process payment requests and provide reports as requested by the Foundation. It is not the role of the District 200 Activity Fund Treasurer to evaluate the expenditures or to determine if they are within the scope of the grant.

#### **VI. ACKNOWLEDGEMENT OF GRANT**

- A. The District 200 Education Foundation shall be recognized by name (D200 Education Foundation or District 200 Education Foundation) as donor/sponsor on all written materials used in the funded project and in all publicity that relates to the funded project or program.
- B. Social media mentions of the grant project shall include recognition of the District 200 Education Foundation as donor/sponsor. Whenever possible the Foundation's social

media accounts should be tagged @d200edfound and use the hashtag #d200impactgrant and Facebook - <https://www.facebook.com/D200EducationFoundation/>

- C. Grant recipients shall notify the Foundation Board when their grant project is complete. Along with this notification, grant recipients shall provide photographs depicting the project or written acknowledgement describing the successful project. Photographs will be used to publicize the District 200 Education Foundation in fundraising efforts to ensure the growth of the Impact Grant program.