



# District 200 Education Foundation

## 2020 Sue Palmore Award of Excellence

### Nomination Guidelines

**Description:** The District 200 Education Foundation has established the Sue Palmore Award of Excellence to honor an individual for their commitment and contributions to excellence in education in Woodstock Community Unit School District 200.

**Criteria and Eligibility:** This award is open to any community member, any current or former District 200 employee, or any graduate of District 200. The honoree will be selected based on contributions that have resulted in significant support of education in District 200. The contributions may be represented by an extraordinary short-term contribution or a dedicated long-term commitment to improving District 200 education. Previous nominees who did not receive the award are eligible to be re-nominated.

**Selection Process:** The recipient of the Sue Palmore Award of Excellence will be chosen by a selection committee composed of Foundation and community members. The committee will present their recommendation to the Foundation's Board of Trustees for final approval.

**Announcement of Recipient:** The name of the recipient will be announced in early December. Presentation of the Award: The Sue Palmore Award of Excellence will be presented to the recipient at the D200 Education Foundation's Groundhog Day Dinner & Auction on Saturday, February 8, 2020 at Woodstock Harley Davidson. Family and friends of the recipient are encouraged to attend. Tickets will be available beginning in December.

#### **Nomination Process:**

1. Nominees must meet the eligibility criteria listed above.
2. The nomination packet should include
  - a. Nominator's Recommendation (should include a description of the nominee's background, qualities, and experiences in education and provide specific examples of the activities the nominee has undertaken that qualify him/her for this recognition.)
  - b. Nomination Submission Form
  - c. Three Letters of Recommendation supporting the nominee that support the nominationAll nomination materials for a candidate should be submitted together as one packet.
3. Nominations must be postmarked no later than November 1, 2019 and sent to:

District 200 Education Foundation  
P.O. Box 172  
Woodstock IL 60098

Or scanned and emailed to: [president@d200edfound.org](mailto:president@d200edfound.org)

**Any questions regarding the Sue Palmore Award of Excellence should be directed to:**

Jaci Krandel or Al Wilson, Co-Chairs

[president@d200edfound.org](mailto:president@d200edfound.org)



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**This form must accompany the nomination packet.  
All nomination packets are must be postmarked by November 1, 2019.**

**Information about the Nominee:**

Name of Nominee: \_\_\_\_\_  
(First, MI, Last)

Nominee's Home Address: \_\_\_\_\_  
(Street, City, State, Zip Code):

\_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Information about the Person Submitting Nomination:**

Name of Nominator: \_\_\_\_\_  
(First, MI, Last)

Nominator's Home Address: \_\_\_\_\_  
(Street, City, State, Zip Code):

\_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Nominator's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**For more information or clarification please contact D200 Education Foundation Co-Chairs Jaci Krandel and Al Wilson at [president@d200edfound.org](mailto:president@d200edfound.org)**